

The Questions every trustee should ask...



A ctn networking lunch and lecture
supported by CCLA

With keynote speech by Julia Unwin,
director of the Joseph Rowntree Foundation

Venue: York Racecourse
Date: 9 November 2007



Introducing the day

Charity Trustee Networks (ctn) and CCLA are delighted to invite you to a networking lunch and lecture designed to identify important questions for charity trustees to enable them to become more effective in fulfilling their responsibilities.

This event will give charity trustees the space to consider a wide range of central and current issues. The programme includes engaging seminars, high profile speakers, the Charities Act, trusteeship and governance and opportunities to share learning with your peers.

What's more, you can tailor the day to your own specific needs and interests. You can choose from seminars about investment, the Charities Act and trusteeship. These seminars are held during both the morning and afternoon sessions.

This will be a popular event, so we would urge you to send in your booking forms as soon as possible. The venue is York Racecourse, York, YO23 1EX.

www.trusteenet.org.uk

Agenda and programme

10.00 | COFFEE & REGISTRATION

10.30 | MORNING SEMINARS: The Questions every trustee should ask...

- The Charities Act 2006 - Tim Toghill
- Investments and money (part I) - James Bevan

12.00 | LUNCH, LECTURE AND NETWORKING

Welcome by Rodney Buse, Chair of Trustees, ctn

The focus of Rodney's work has been on enhancing the effectiveness of individual charities and the sector as a whole. He has held positions on the boards of major national infrastructure organisations - as Chair of ActionAid, I Can and Childhope, Vice-Chair of the National Council of Voluntary Organisations and Trustee of Charities Aid Foundation and Charities Evaluation Services.

Keynote introduction by Michael Quicke, Chief Executive, CCLA

Michael became Chief Executive of CCLA Investment Management last year. He was previously Chief Executive of an independent banking and investment management business. He is also a trustee of the National Trust, and a member of the ACEVO chief executive's commission on the governance of charities.

Keynote speech by Julia Unwin, Director, Joseph Rowntree Foundation

Julia Unwin joined the Joseph Rowntree Foundation as Director on 1 January 2007. She was previously Deputy Chair of the Food Standards Agency and worked as an independent consultant operating within government and the voluntary and corporate sectors. In that role, she focused on the development of services and in particular the governance and funding of voluntary organisations.

Among other voluntary roles, Julia has been Chair of the Refugee Council. She also has long experience as an advocate for the users of housing, health and social care services and recently chaired the King's Fund Inquiry into the operation of the care market for older people.

14.30 | AFTERNOON SEMINARS: The Questions every trustee should ask...

- Trusteeship and governance - Zöe Willems
- Investments and money (part II) - James Bevan

16.00 | DAY CONCLUDES

Choose your seminars

The Questions every charity trustee should ask about...

...the Charities Act 2006

Find out what you need to know about the Charities Act 2006 and its implications for your charity. This seminar will highlight the changes that the Act is bringing in and the implementation timetable for those changes.

Delivered by Tim Toghil, ctn trustee and governance specialist with Citizens Advice

...trusteeship and governance

Being a really effective trustee means knowing the right questions to ask... of the staff, of the Board, of advisors. This seminar will provide an opportunity to find out what those questions might be and how best to ask them.

Delivered by Zöe Willems, ctn trustee and freelance consultant and writer specialising in governance and fundraising

...investments and money (part I)

What is today's solution for charity trustees? This session helps to lift the lid on investments, and empower trustees to be focused on what they need, what they want, and how they can best get it. The seminar offers guidance on how to build a plan that meets objectives, while cutting through industry spin to see the substance of what is possible.

Delivered by James Bevan, Chief Investment Officer at CCLA

...investments and money (part II)

This session continues from the morning session, delving a little deeper into issues relating to investment and money. This session has been designed for delegates who want to know more about the global economy and how it impacts on their charity.

Delivered by James Bevan, Chief Investment Officer at CCLA

Booking form

Venue, York Racecourse, York, YO23 1EX

Ebor Stand, Dante/Nunthorpe Suite, on the 2nd Floor

The venue is fully wheelchair accessible and there is ample parking.

Directions can be found at www.yorkracecourse.co.uk

Delegate fees

Please note that admission to the lunch and lecture is free for CCLA clients and members of **ctn's trusteeplus** scheme. Registration is on a first come, first served basis, but priority will be given to charity trustees.

If you are not already signed up to **trusteenetplus**, visit www.trusteenet.org.uk.

The annual subscription costs just £40 - see over for details.

Please fill out the following form:

- | | |
|---|--|
| 1. Please tick if you are: | 2. I would like to attend (please tick): |
| <input type="checkbox"/> a CCLA client | <input type="checkbox"/> lunch, lecture and seminars £25 |
| <input type="checkbox"/> a trusteeplus member | <input type="checkbox"/> lunch and lecture £20 |

If you would like to join trusteeplus in order to come to the event go to www.trusteenet.org.uk and join online. Then post or email this form to reserve a free place as a trusteeplus member.

- | | |
|---|--|
| 3. Please choose one seminar for the morning: | 4. Please choose one seminar for the afternoon: |
| <input type="checkbox"/> Charities Act | <input type="checkbox"/> Trusteeship |
| <input type="checkbox"/> Investments and money (part I) | <input type="checkbox"/> Investments and money (part II) |
5. Please tick if you have any special dietary requirements:
 Vegetarian Vegan Nut allergy

6. Name (Mr/Mrs/Ms/Miss):

I am a trustee of the following charity:

Job title:

Address:

.....

..... Post code:

Tel:

E-mail:

Payment is by cheque payable to Charity Trustee Networks.

Please send, along with the booking form, to Lisa Scott,

CCLA, 80 Cheapside, London EC2V 6DZ.

For further information, please call Lisa Scott on **020 7489 6027**

About ctn

ctn is the national charity for trustees of charities and voluntary organisations. Its vision is of positive, effective trustees governing their organisations. It works to achieve this by-

- Increasing trustees' access to information, guidance and support through networks, a website, signposting and services
- Developing and promoting understanding and awareness of trusteeship and governance

ctn has a membership scheme, **trusteenetplus**, which provides trustees with key resources to support and help them fulfill their role effectively:

- Subscription to governance magazine
- Safety-net individual trustee indemnity insurance which covers legal defence costs
- Free or discounted entry to trustee events such as this

These benefits are available to individual trustees for an annual subscription of just £40.

ctn also has a national network of trustees which is free to join on our website.

By joining our national network trustees can:

- Keep up to date on key issues
- Contribute opinion to influence national policy
- Network online with other trustees
- Access a range of benefits and resources

To join **trusteenetplus** and/or our national network of trustees, just register on **ctn's** website at **www.trusteenet.org.uk**

About CCLA

CCLA is an investment management company owned entirely by its charity, faith and local authority customers and we manage our business exclusively for their benefit, without the interests of outside shareholders to consider. This puts us in a unique position to help charities achieve their aspirations and enable trustees to meet their obligations. For further information visit www.ccla.co.uk.

About the Joseph Rowntree Foundation

The Joseph Rowntree Foundation is one of the largest social policy research and development charities in the UK, spending about £10 million a year on a research and development programme that seeks to better understand the causes of social difficulties and explore ways of overcoming them. For more information visit www.jrf.org.uk.

