

One to one support

Trustees attending the Better Governance Training Programme can access tailored one to one support for their organisations, on request. This will help them to embed the learning into their organisations.

How and when to enrol?

At any time, just

- Fill in the expression of Interest attached and post it to us/or download it from (www.vac.org.uk)
- If eligible, you will be sent a Booking Form to fill in and post it to us with a deposit of £30.

Need more information?

Just contact Patricia Garcia:

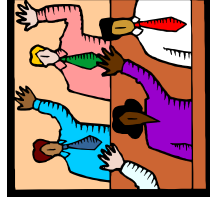
☎ **020 7284 6568**

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✉ **VAC, 293-299 Kentish Town Road, London NW5 2TJ**

www.vac.org.uk **Better Governance Project page**

Registered Charity number 802186.
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Better Governance Project

Training for Trustees



Are you a Management Committee Member?

So, you may be interested in:

- Increasing your awareness about your legal obligations
- Improving your understanding of governance, leadership & finances
- Developing your skills to effectively give direction to your organisation

The Better Governance Programme, an initiative funded by the Big Lottery Fund, offers trustees a **FREE training programme** consisting of five core sessions (four and a half days) at level 1, basic. More than one trustee from an organisation can join.

The training sessions are split over a three month period with day and evening time options and aim to increase trustees' knowledge and skills on a range of governance areas.

Who is the training programme for?

For management committee members or trustees from small and medium size voluntary and community organisations based in and providing services in Camden and working with one or more of the following groups:

- Black and Minority Ethnic
- Refugee
- People with disability
- Lesbian, Bisexual, Gay and Transgender

Cost: Free for trustees from Camden enrolling to the five core sessions of the programme. There is an optional session –Developing a Fundraising Strategy- which trustees can enrol to as well.

A reimbursable deposit of £30 is required on enrolment and will be returned four weeks after you attend the last session.

VAC's fees apply to staff members, volunteers or trustees from Boroughs outside Camden or for trustees enrolling to a one off session. Check training fees at www.vac.org.uk

Venue. All training sessions run at Vac's premises: 293-299 Kentish Town Road, London NW5 2TJ, **1st floor Training Room.**

When are the next rounds of training?

We run three annual rounds of training in Spring, autumn and Winter. Check our web site at www.vac.org.uk, 'Trustee Training' page. Or see attached 'Programme Dates & Outline' sheet for dates.

What the Better Governance Programme consists of?

It consists of three progressive steps. Once trustees finish the Training Programme on Governance, -Step One-, they can stop there or choose to continue with steps two and three: an accredited course and co-training.

Step one The Training Programme on Governance

Five core training sessions on:



- Governance in regards to Operations Management
- Legal duties of Trustees
- Partnership Working
- Leadership & Strategic Planning
- Financial Management

The handouts issued during the sessions will help you to build a portfolio for future reference for you and your organisation.

Participants will receive certificates of attendance.

Step Two Accredited Training

The project allocates annually bursaries to ten trustees to attend a three full days accredited course, "**Introduction to Teaching and Learning**" run by an Adult Education College. This course usually runs in February and dates are advised on our website nearer the time.

To be eligible to the bursary you must:

- Attend fully all core sessions of Step One
- Build your portfolio
- Be able to attend fully the three dates in February as advised
- Obtain one of the first 10 scores in the assessment of your portfolio

Step Three Co-training with VAC' trainers

If trustees:

- Fully complete the core training sessions on governance and
- Fully complete the accredited course and
- Meet the criteria for selection to co-train

They may be selected to co-train with VAC's trainers to complement the learning from the accredited course by gaining training experience.

Three to four trustees are selected annually to co-train. Trustees will be:

- Supported with guidelines & feedback on their co-training
- Co-training twice on areas of the governance training programme
- Delivering a training session to a community group –if available-
- Trained in how to Become Self-Employed

This step of the project aims to enable trustees to become self-employed and cascade their knowledge down to other trustees from BME communities.